



Code of Conduct

ABSENCE POLICIES

Tardiness to School: Tardy students must report to the office to receive a pass to class. Tardiness needs to be excused by a parent call or note within three (3) days of the tardy. There is a limit of five (5) excused tardies per semester. Unexcused tardiness to school may result in the following consequences per semester.

- First Offense - Written Warning
- Second Offense - SSL
- Third Offense - Two (2) SSLs
- Fourth Offense - One (1) day ISS

Continued tardiness will result in a parent/principal conference.

Tardiness to Class: A tardy is defined as being absent from the beginning of class for 10 minutes or less. Students tardy to class will be given a consequence according to the individual teacher's classroom discipline plan. A student who is tardy for more than 10 minutes will be recorded as absent.

Truancy: Truancy is considered skipping school or skipping from all or part of a class. Students are not to leave school grounds without first checking out at the office. We are required to report attendance issues to the county truant officer that may result in court action against both the student and parent.

- First Offense – One (1) day ISS - & parent notification
- Second Offense – Three (3) days ISS & parent notification
- Third Offense – Five (5) days ISS & Truancy Report filed

ACADEMIC DISHONESTY

Cheating includes, but is not limited to: (1) the use of any unauthorized assistance during the process of completing assignments or assessments; (2) dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; or (3) the acquisition, without permission, of test or other academic material belonging to an instructor or other student.

Plagiarism includes, but is not limited to, the use, whether by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials including sources on the internet.

The acts of cheating, plagiarism or forgery in connection with academic endeavors or school processes are detrimental to the educational process. Whenever a student is guilty of this misconduct, the following discipline will take place:

- First Offense - Collection of work/no credit/ two (2) SSLs
- Second Offense - Collection of work/no credit/one (1) day ISS
- Third Offense: Collection of work/no credit three (3) days ISS

ATHLETE "CODE OF CONDUCT"

The following rules define eligibility to participate in interscholastic athletics at Bridgman Public Schools. The rules have been created to:

- Encourage student athletes to maintain good health practices at all times
- Encourage student athletes to recognize their classroom academic responsibilities
- Encourage student athletes to set high standards in school attendance and citizenship

The purpose of this code is to establish and maintain high standards of conduct for F.C. Reed Middle School athletes. The athletic department recognizes that pressures and problems can and do arise at home, at school, in social settings, and among team members. The athletic code is intended to guide and help the student and the parents understand the conduct expected of student athletes at Reed Middle School and also to understand the seriousness with which infractions of the code provision are viewed. It is hoped that this code will avoid the need for disciplinary action.

Athletes are expected to exhibit a competitive spirit and show good sportsmanship in competition. The athlete has a responsibility to demonstrate loyalty to the school and to his or her teammates. If the athlete verbally or physically behaves in a manner that brings disgrace or disrespect to the school or his/her teammates, or that affects team morale, the athlete will face disciplinary action.

ATHLETIC ELIGIBILITY CRITERIA

RMS has a no-cut policy for participation in interscholastic activities. A student who has turned 15 years old before September 1st is ineligible to participate on a seventh or eighth grade team.

A student-athlete is required to maintain academic standards while participating. The following is a guideline to ensure those standards are met.

- Athletes must maintain a C (2.0) average with no more than 1 F. Eligibility will be checked every three weeks with coaches and athletes notified on Friday that an athlete will be ineligible the following Monday through Saturday.
- During a period of ineligibility, the athlete's grades will be checked on a weekly basis by the building principal to see if they can become eligible for the following week. A student-athlete may practice with the team while ineligible.
- On the day of competition, the student-athlete must be present in all classes. Exceptions will be granted for prearranged excused absences (i.e. appointments, funerals, etc.). Students who are suspended from school (in-school or out of school suspension) are ineligible to participate in extracurricular activities on the day(s) of the suspension.

Athletic Physicals & Athletic Fee: Any student participating in interscholastic athletics is to have a physical examination completed after April 15th of the previous school year. An athletic fee is charged for students that would like to participate. This fee does not guarantee playing time.

General Athletic Rules: The following rules are to be adhered to by all RMS athletes. These rules are in effect 12 months a year. Any infraction of these rules, or serious unethical conduct on the part of the athlete, may result in suspension or termination of athletic privileges for that particular athlete at F.C. Reed Middle School. These rules are cumulative and not independent in their application of either a second or third offense.

A. Substance Use, Abuse, or Misuse

1. Students shall not smoke, chew, or possess tobacco products
2. Students shall not consume, possess, conceal, distribute, sell, purchase, or abuse any product or substance containing alcohol
3. Students shall not illegally use drugs or possess illegal drugs. This includes the misuse of legal drugs, or use of stimulants, steroids, counterfeit drugs, the possession, concealment, distribution, sale, or purchase of these substances.

B. Penalties for Violation of the Substance Rules - Please see the athletic handbook at www.bridgmanschools.com.

C. Rules of Conduct - An athlete may face immediate suspension from competition depending on the severity of the infraction.

1. Students shall not commit any theft of goods, equipment, or property belonging to the school or to others.
2. Students shall not commit any vandalism or illegal destruction of property.
3. Students shall not engage in any serious unethical conduct.
4. Students shall obey all laws of the community, state, or otherwise and shall not engage in illegal activities.

D. Penalties for Violating Rules of Conduct

The coach and athletic director will determine an appropriate penalty commensurate with the seriousness of the infraction, giving due consideration to the nature of the offense and the student's past record. The penalty may include reprimand, suspension from athletic participation, or termination of athletic privileges altogether.

E. Procedures for Violations of General Athletic Rules

Student athletes are expected to display honesty and integrity, and whenever a violation of these rules is suspected, they are expected to cooperate with coaches and administrators who investigate the charges. Whenever a violation of these rules is suspected, the athletic director, principal, and the coach will conduct an investigation and will notify the student athlete of the nature of the charges and provide him or her an opportunity to discuss the matter. Where it is determined that an offense has occurred, the coach and the athletic director will assess the penalty. Parents will be notified within five (5) days after the penalty is imposed.

F. Appeal Process

Any student athlete that has received disciplinary action due to not following the stated expectations may make an appeal. This process must start with the parents meeting with the athletic director. If they receive no satisfaction, the next level of appeal will be the building principal. This third level is the superintendent and the final level is the Board of Education. Any appeal must be made within five (5) school days of the incident or reprimand.

ALCOHOL & ILLICIT DRUGS

Alcohol – Using, possessing, or being under the influence of alcohol is prohibited on school property and at all school sponsored activities wherever they occur, before, during, or after school hours.

Drugs – The misuse of drugs and drug related activity in the school environment will not be tolerated. This will include all school-sponsored activities on or off campus, before, during, or after school hours. Any situation that involves the misuse of legal drugs, illegal drugs, or counterfeit drugs, the possession, use, distribution, offer of distribution, or acceptance of money to distribute these items falls into this category. Students in violation will be subject to the following disciplinary action:

First Offense – Possession or under influence

- Parents will be notified and law enforcement may be notified
- Ten (10) days ISS
- Evidence that an assessment has been done by an approved substance abuse agency prior to returning to classes

Second Offense - Possession or under influence

- Parents and law enforcement will be notified
- Ten (10) days OSS
- Request for expulsion

Any activity that involves the sale or delivery of these substances may result in recommended expulsion.

BICYCLES/SKATEBOARD/ROLLERBLADES

Bicycles should be locked and placed in the bike racks during school hours of operation (7:30 a.m. to 3:30 p.m.). No bicycles, skateboards, or roller blades are to be ridden or used on school property during these hours of operation.

- First Offense – Warning
- Second Offense – Confiscate item(s) released to parent(s) only
- Third Offense - Follow guidelines under "Insubordination"

BOMB THREAT

The Board of Education is required to expel up to 180 days a pupil who makes a bomb threat or similar threat directed at a school building, other property, or school related event.

BULLYING

Bullying is the repeated abuse of a student over time by other students. It manifests itself in physical, emotional and verbal abuse and causes behavior problems, truancy, poor social functioning and emotional and physical problems. Bullying, harassment or intimidation means any gesture written, verbal, or physical act that a reasonable person under the circumstances should know will have the effect of harming a student or damaging the student's property; placing a student in reasonable fear of harm to the student's person or damage to the student's property; or that has the effect of insulting or demeaning any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student. This especially applies if the bullying/harassment/intimidation is reasonably perceived as being motivated by a student's religion, race, color, national origin, age, sex, sexual orientation, disability, height, weight, socioeconomic status or by any other distinguishing characteristic.

Consequences range from warning to expulsion according to the Behavior/Consequence Rubric. (See page 9)

BUS INFORMATION

Questions regarding a bus problem should be directed to the transportation department at 466-0251. Students are expected to follow all rules in the Bus Code of Conduct. The bus driver is the authority in regard to the safety and welfare of all students on the bus and at the bus stops.

The bus driver, principal and transportation supervisor handle all bus-related problems. Students will be expected to go home each day via their regular bus and bus stop. Student safety and behavior on the bus is a concern of the schools, and we will work with students, parents, bus drivers, and the supervisor of transportation to assure safety and good conduct aboard buses.

BUS RULES

1. Remain seated/facing the front of the bus at all times.
2. No scuffling or fighting. No violence allowed.
3. No profanity or obscene language.
4. No fireworks of any type and no matches.
5. No throwing objects, paper, etc. inside or outside of the bus.
6. Head, arms, and legs should never be extended out windows.
7. Do not bother or irritate other riders.
8. No eating or drinking on the bus.
9. No pets allowed on the bus
10. No glass bottles or jars.
11. Do not distract driver. Be orderly and courteous on the bus and follow instructions of the driver.
12. Do not destroy property of others on the bus.

Consequences are at the discretion of the building principal. Consequences may include removal from bus for One (1) to Ten (10) days or permanent removal from bus. Serious misbehavior on the bus may also be cause for suspension or expulsion from school.

DISPLAY OF PHYSICAL AFFECTION

RMS expects students to act in a dignified manner. Intense romantic gestures, such as hand holding or other physical displays of affection are unacceptable and may result in the following:

- First Offense – Written warning and parent notification
- Second Offense - Parent notification and one (1) SSL
- Subsequent Offense(s) – One (1) to five (5) days ISS

Engaging in sexual behavior on school property or at any function related to RMS will result in suspension and possible request for expulsion.

DISRESPECT TOWARDS STAFF MEMBERS (INSUBORDINATION)

All students are to show respect to teachers, administrators, and non-certified staff members (bus drivers, secretaries, custodians, cafeteria personnel, teacher aides, etc.). Refusal to follow the instructions or directions of any staff member constitutes insubordination. Profanity, threatening remarks, posturing, and obscene language or gestures by students directed toward a staff member is not allowed.

A teacher is authorized to immediately remove and suspend a student from a class or activity when the student's behavior is so unruly, disruptive, or abusive that it interferes with the teacher's ability to effectively teach the class or the student's behavior interferes with the ability of other students to learn. Disrespect and/or insubordination may result in consequences range from a warning to expulsion, depending on the severity and number of offenses.

DUE PROCESS RIGHTS ISS/OSS

A student must be given notice of his/her suspension and the reasons for such disciplinary action; the student has the right to present to the school administrator any relevant information in his/her defense.

DUE PROCESS RIGHTS LONG TERM SUSPENSION/EXPULSION

A student and his/her parent or guardian must be given written notice of the intention to suspend beyond ten (10) days, or permanently expel, and the reasons for such disciplinary action. The student and his/her parent or guardian may have an opportunity to appear with a representative before the Board to answer the charges. The student and his/her parent or guardian will be provided a brief hearing procedure. The hearing may be private if requested by the parent, but the Board must act publicly.

DUE PROCESS RIGHTS EXPULSION

Expulsion means permanent exclusion from the schools of Bridgman. A student who is under permanent exclusion may not submit a request for reinstatement for a period of at least 150 days from the date of expulsion, but the student may not be reinstated before 180 days from the expulsion date.

FALSE FIRE ALARM/911 CALLS

The fire alarms at RMS are to be used only in case of a fire. Misuse of fire alarms or non-emergency calls to 911 are punishable by one (1) to ten (10) days OSS and may result in a request for expulsion. Civil authorities will be notified.

FIGHTING

RMS does NOT tolerate FIGHTING. A student who takes any physical action toward another individual is considered a participant in a fight. Physical action refers to but is not limited to hitting, shoving, pushing, tripping, pinching, or spitting and may result in the following:

- First Offense – One (1) to three (3) days ISS
- Second Offense – Three (3) to Five (5) days OSS
- Third Offense – Five (5) to ten (10) days OSS & request for expulsion

IN-SCHOOL SUSPENSION (ISS) RULES

1. Upon arrival to school students should collect all books and materials from their locker and report to the office.
2. Students are considered tardy if not in their seat in the ISS room (located in the main office) by 8:00 a.m. If a student is tardy, he/she may receive an additional day of ISS.
3. Students must have all their books and materials with them or they may be assigned an additional day of ISS. Make arrangements so you have a book for every class.
4. Any absence from ISS will be made up on the day of return.
5. Students are to be in their assigned seats and awake at all times. There will be consequences for sleeping. Students with their heads on their desk will be considered asleep.
6. Permission to leave assigned seat is granted only by the supervisor, and only by raising your hand and waiting to be recognized.
7. Hats, coats, backpacks and drinks, will not be permitted in the room. Dress is in accordance with the student handbook.
8. Students assigned to ISS are only allowed to work on classroom assignments and units as assigned by their teacher or the ISS supervisor. Assignments may be reviewed to check for completion and accuracy. If assignments are not satisfactory, work may be reassigned. Failure to complete work satisfactorily and on time may result in additional ISS time.
9. Lunch is eaten in the ISS Room. Students may bring a sack lunch from home.
10. Restroom breaks are provided at mid-morning and mid-afternoon, or at the discretion of the supervisor.
11. During the student's in-school suspension term, all extracurricular activity privileges are suspended until the term is completed. This includes the day of ISS.
12. Exams and quizzes may be taken in ISS or if the teacher desires, will be taken on the first day of return to the regular classroom.
13. All rules and regulations stated in the student handbook are enforced during the ISS assignment.
14. Students are dismissed from ISS at the end of the day by the supervisor.

OUT-OF-SCHOOL (OSS) SUSPENSION

Out-of-school suspension is exclusion from the normal educational process due to severe violations of policy, or an accumulation of several minor offenses. Suspension is considered short-term and may be from one (1) day to ten (10) days. In order for the student to return to school, formal contact must be made with the parent, or guardian. Suspended students may not be on school property or attend school functions during any suspension day.

PERSONAL COMMUNICATION DEVICES

Students may use personal communication devices (PCDs) before and after school, during their lunch break, in between classes as long as they do not create a distraction, disruption or otherwise interfere with the educational environment. Use of PCDs, except those approved by a teacher or administrator, at any other time is prohibited. They must be powered completely off (i.e., not just placed into vibrate or silent mode) and stored out of sight.

For purposes of this policy, "personal communication device" includes computers, tablets (e.g., iPads and similar devices), electronic readers ("e-readers"; e.g., Kindles and similar devices), cell phones (e.g., mobile/cellular telephones, smartphones (e.g., BlackBerry, iPhone, Android devices, Windows Mobile devices, etc.), and/or other web-enabled devices of any type. Students may not use PCDs on school property or at a school-sponsored activity to access and/or view Internet web sites that are otherwise blocked to students at school. Students may use PCDs while riding to and from school on a school bus or other Board-provided vehicles during school-sponsored activities, at the discretion of the bus driver, classroom teacher and/or sponsor/advisor/coach. Distracting behavior that creates an unsafe environment will not be tolerated. During after school activities, PCDs shall be powered completely off (not just placed into vibrate or silent

mode) and stored out of sight. Under certain circumstances, a student may keep his/her PCD "On" with prior approval from the building principal.

Except as authorized by a teacher, administrator or IEP team, students are prohibited from using PCDs during the school day, including while off-campus on a field trip, to capture, record and/or transmit the words or sounds (i.e., audio) and/or images (i.e., pictures/video) of any student, staff member or other person. Using a PCD to capture, record and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted. Students who violate this provision and/or use a PCD to violate the privacy rights of another person shall have their PCD confiscated and held until the end of the school day and/or a parent/guardian picks it up, and may be directed to delete the audio and/or picture/video file while the parent/guardian is present. If the violation involves potentially illegal activity the confiscated-PCD may be turned-over to law enforcement.

PCDs including but not limited to those with cameras, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to classrooms, gymnasiums, locker rooms, shower facilities, restrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing. The Superintendent and building principals are authorized to determine other specific locations and situations where use of a PCD is absolutely prohibited.

Students shall have no expectation of confidentiality with respect to their use of PCDs on school premises/property.

Students may not use a PCD in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed or intimidated. See Policy 5517.01 – Bullying and Other Aggressive Behavior Towards Students. In particular, students are prohibited from using PCDs to: (1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon their race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, or political beliefs; and (2) engage in "sexting" - i.e., sending, receiving, sharing, viewing, or possessing pictures, text messages, e-mails or other materials of a sexual nature in electronic or any other form. Violation of these prohibitions shall result in disciplinary action. Furthermore, such actions will be reported to local law enforcement and child services as required by law.

Students are also prohibited from using a PCD to capture, record, and/or transmit test information or any other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Likewise, students are prohibited from using PCDs to receive such information.

Possession of a PCD by a student at school during school hours and/or during extra-curricular activities is a privilege that may be forfeited by any student who fails to abide by the terms of this policy, or otherwise abuses this privilege. Violations of this policy may result in disciplinary action and/or confiscation of the PCD.

POSSESSION OF ILLEGAL AND PROHIBITED OBJECTS

RMS forbids the possession and/or use of any items that are considered illegal or any items that could interfere with the educational process. Possession and/or use of any item that could be considered an explosive (smoke bomb, firecracker, stink bomb, bottle rocket, or any type of fireworks, legal or illegal) may result in 10 days OSS, expulsion requested, and notification of civil authorities.

PUPIL TO EMPLOYEE PHYSICAL ASSAULT

This action requires the mandatory expulsion of students who physically assault an employee or a volunteer of the school district. The Board of Education will be required to expel a pupil up to 180 days if they commit a physical assault against a person employed by the school district

PUPIL TO PUPIL PHYSICAL ASSAULT

The Board of Education shall expel a student in grade six or above for up to 180 days if the student commits a physical assault against another student on school property, on a school bus or other school related vehicle or at a school sponsored activity or event.

STUDENT HARASSMENT

Students are expected to show respect for others. Students should refrain from improper physical contact, making inappropriate remarks (sexual, racial, and ethnic) or engaging in any coercive act. Profanity, threatening remarks, posturing, and obscene language or gestures by students directed toward another student is not allowed.

Sexual harassment is prohibited. A student who is a victim of harassment or related activities is expected to report such actions to the School Counselor or Principal immediately and complete an incident report.

Consequences range from a warning to expulsion depending on the severity and number of offenses based on the Behavior/Consequence Rubric. (See page 8)

STUDENT HAZING

The Board of Education believes that hazing activities of any type are inconsistent with the educational process and prohibits all such activities at any time in school facilities, on school property, and at any district-sponsored event.

Hazing shall be defined for purposes of this policy as performing any act or coercing another, including the victim, to perform an act of initiation into a class, group or organization that causes or creates a risk of mental, emotional or physical harm. Permission, consent or assumption of risk by an individual subjected to hazing shall not lessen the prohibitions contained in this policy.

Consequences range from warning to expulsion depending on the severity of the offense or the number of offenses.

SUBSTANTIAL INCIDENTS OF FAILURE TO COMPLY

Failing in a substantial number of incidents to comply with the directions of teachers or other school personnel, where such failure constitutes an interference with school purposes or an educational function, will result in more severe consequences. These consequences may range from a disciplinary contract, reduction in school day, extended suspension time, and expulsion.

SUBSTITUTE TEACHER

When a substitute teacher is in a classroom, exemplary student behavior is expected. Students exhibiting rude, disrespectful or generally poor behavior are infringing upon the rights of other students who wish to learn. In an attempt to deter poor behavior when a substitute is in the classroom, the following procedures will be followed:

1. Any students whose name appears on a substitute report for rude, disrespectful or otherwise poor behavior will automatically be assigned two (2) SSLs; one from the teacher and one from the office.
2. A student whose name appears on a substitute report a second time during the same school year will be assigned an in-school suspension and parents will be contacted.
3. Further incidents will result in more serious disciplinary measures being taken.

THEFT

Theft or attempted theft of school property or of possessions of another individual at RMS may result in the following:

First Offense – One (1) to five (5) days ISS, possible police notification, restitution

Second Offense – Five (5) to ten (10) days ISS, possible police notification, restitution

Third Offense – One (1) to ten (10) days OSS, request for expulsion

TOBACCO

Tobacco use by minors is against the law in Michigan. RMS is a Tobacco Free Zone; ALL INDIVIDUALS ARE BANNED from the use of tobacco or tobacco paraphernalia such as lighters, matches, etc. in the school building at all times and in all areas of the school property. Any use or possession of tobacco or tobacco paraphernalia in any form, which violates the above, will result in the following:

- First Offense – Two (2) days ISS, confiscation, parent notification
- Second Offense – Five (5) days ISS, confiscation, parent notification
- Third Offense – Five (5) – ten (10) days OSS, confiscation, parent notification

USE OF SCHOOL FACILITIES

The School District makes available the use of school facilities during non-school hours to various groups within the community. The completion of a facilities use form is required. All inquiries regarding the use of RMS facilities should be directed to the principal at 465-5410.

VANDALISM

Students are expected to respect all property of the school and of others. Any littering on school property is prohibited. Damaging, attempting to damage, vandalizing, misuse of school property or possessions of any individual at RMS will result in suspension and/or expulsion and may result in restitution for damages. Setting fire or attempting to set fire to any objects or person on school property will result in suspension and/or request for expulsion. In addition, the student may face prosecution by civil authorities.

- First Offense – One (1) - five (5) days ISS
- Second Offense – Five (5) – ten (10)days ISS
- Third Offense – Five (5) – ten (10) days OSS, request for expulsion

WEAPONS

The Board believes that students, staff members, and visitors are entitled to function in a safe school environment. Students are required to report knowledge of dangerous weapons or threats of violence to the Principal. Failure to report such knowledge may subject the student to discipline.

Possession of weapon: A weapon includes conventional objects like guns, pellet guns, knives, paintball, air-soft guns or club type implements. It may also include any toy that is presented as a real weapon or reacted to as a real weapon. Criminal charges may be filed for this violation. Possession of a weapon may subject a student to expulsion and possible permanent exclusion. It will make no difference whether or not the weapon belongs to someone else, unless the student can provide convincing evidence that the weapon was placed in the student's possession without his/her knowledge. If it can be confirmed that a weapon was brought on district property by a student other than the one who possessed the weapon, that student shall also be subject to the same disciplinary action.

State law may require that a student be expelled from school for a period of one (1) year if she/he brings onto or has in his/her possession on school property or at a school-related activity any of the following:

- Any explosive, incendiary, or poison gas including bombs, grenades, rockets, missiles, mines or devices that can be converted into such a destructive item
- Any cutting instrument consisting of a sharp blade over three (3) inches long fastened to a handle
- Any similar object that is intended to invoke bodily harm or fear of bodily harm

Use of an object as a weapon: Any object that is used to threaten, harm, or harass another may be considered a weapon. This includes but is not limited to padlocks, pens, pencils, laser pointers and jewelry. Intentional injury to another can be a felony and/or a cause for civil action. This violation may subject a student to expulsion.

**F.C. REED MIDDLE SCHOOL GRADES 5-8
CONSEQUENCES RUBRIC**

Behavior	1st Time	2nd Time	3rd Time	4th Time
<u>Horseplay</u> : Goofing around or playing that may include grabbing, pushing, shoving, hitting, tripping, play fighting, name calling where there is no intention to hurt or control	15 sec. Intervention Log Entry	15 Sec Intervention Log Entry Student Call Home 1 SSL Time to Think Form	15 sec. Intervention Log Entry Student Call Home 2 SSL Time to Think Form	15 sec. Intervention Log Entry Student Call Home 1 Day ISS Time to Think Form
<u>Teasing</u> : "Just Kidding" behaviors, name calling, insulting remarks, spreading rumors, mean notes, playing mean tricks, directed profanity or other behaviors	15 Sec Intervention Log Entry 1 SSL Time to Think Form	15 Sec Intervention Log Entry Student Call Home 2 SSL Time to Think Form	15 Sec Intervention Log Entry Student Call Home 1 Day ISS Time to Think Form	15 Sec Intervention Log Entry Student Call Home 2 Days ISS Time to Think Form
<u>Disrespectful Behavior, defiance, or uncooperative attitude</u> : includes, but is not limited to repetitive eye-rolling, arguing, shouting, refusal to follow directions, disrespectful comments, walking away, being rude, or rude gestures, vulgar language	15 Sec Intervention Log Entry Student Call Home 2 SSL Time to Think Form	15 Sec Intervention Log Entry Student Call Home 3 SSL Time to Think Form	15 Sec Intervention Log Entry Student Call Home 1 ISS Time to Think Form Parent Conference	15 Sec Intervention Log Entry Student Call Home 2 Days ISS Time to Think Form
<u>Physical Contact</u> : Hitting, pushing, shoving, grabbing, slapping, tripping, etc. in an attempt to hurt or control others. <u>Intimidation</u> : Shunning, planned exclusion, silent treatment, social alienation, emotional blackmail, threatening, electronic misuse and intimidation, throwing objects, damaging property.	Office Referral Log entry Student Calls Home 2 SSL or up to 1 to 2 ISS Time to Think Form	Office referral Log entry Student Calls Home 2 to 4 ISS Time to Think Form Parent Conference	Office Referral Log entry Student Calls Home 3 to 5 ISS Time to Think Form Parent Conference	Office Referral Log entry Student Calls Home 4 to 6 ISS or 2 to 3 OSS Time to Think Form Parent Conference
- <u>Severe Physical Contact</u> Punching, kicking, fighting, spitting, and similar behavior that is designed to injure others. <u>Severe harassment & Intimidation</u> : Racial, ethnic, sexual, and/or religious harassment: overt coercion <u>Severe Property Damage</u>	Office Referral Log entry 3 days ISS Time to Think Form Possible Police notification Parent Conference	Office Referral Log entry 4-5 days ISS Time to Think Form Possible Police notification Parent Conference	Office Referral Log entry Maximum 10 days OSS Time to Think Form Police Report Filed Possible referral to Superintendent for expulsion Parent Conference	Office Referral 10 days OSS Referral to Superintendent for expulsion

SSL= Silent Supervised Lunch
ISS = In School Suspension
OSS = Out of School Suspension

Consequences assigned may be more severe in any above category based on the seriousness of the infraction. The principal has the right to deviate from the above rubric at any time. After the fourth time a student repeats a behavior, school staff and parent design an individual behavior plan. Expectation would be consistent with the standards of ALL students.